

# Lakeland College Application for Admission Form



Surname \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_  
 Birthdate (yyyy/mm/dd) \_\_\_\_\_  Female  Male  
 Previous Name (if applicable) \_\_\_\_\_  
 Social Insurance Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (provide only if applying for provincial student loan/grant funding)  
 First Language:  English  Other, list \_\_\_\_\_ (please note the English Language Proficiency requirement may apply)  
 Canadian Citizen  Permanent Resident/Landed Immigrant  Student Visa  Other  Outside Canada  Other Visa  
 Date of entry into Canada: (mm) \_\_\_\_\_ (yyyy) \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

**If you wish to declare that you are an Aboriginal person please specify:**  
 Status Indian/First Nations  Non-status Indian/First Nations  Metis  Inuit

**Do you require services offered to students with disabilities or medical needs?**  
 No  Yes. If yes, describe \_\_\_\_\_

## Permanent Address:

Street/Avenue/Box \_\_\_\_\_ Home Telephone Number \_\_\_\_\_  
 Town/City \_\_\_\_\_ Province \_\_\_\_\_ Business Telephone Number \_\_\_\_\_  
 Postal Code \_\_\_\_\_ Country \_\_\_\_\_ E-mail Address \_\_\_\_\_

## Alternate Contact:

Full Name of Contact Person \_\_\_\_\_ Relationship \_\_\_\_\_ Home Telephone Number \_\_\_\_\_ Business Telephone Number \_\_\_\_\_

**How did you hear about Lakeland College?**  Lakeland College representative,  family/ friend,  School Counsellor,  
 media (radio TV, newspaper),  Lakeland College publications,  the Web,  I attended Lakeland College

## Are you interested in Rustlers (competitive) athletics?

Volleyball  Basketball  Curling  Cross Country Running  Golf  Rowing

## Program Information:

Program Name: \_\_\_\_\_ Campus: \_\_\_\_\_  
 I am applying to begin studies: (mm) \_\_\_\_\_ (yyyy) \_\_\_\_\_  Full-time days  2<sup>nd</sup> year study or other  
 Part-Time Studies: **Please attach a list with the course name and number.**  Part-time days  Evening/weekend/other  
 Have you attended Lakeland College in the past?  Yes  No. If yes, what program \_\_\_\_\_ year \_\_\_\_\_?

## High School Information:

Last High School attended \_\_\_\_\_  
 Town/City: \_\_\_\_\_  
 Province: \_\_\_\_\_  
 Last grade completed: \_\_\_\_\_ Last year attended: \_\_\_\_\_  
 Transcript is:  Enclosed  Forthcoming  
 Requesting Mature Status Admission  
 (entrance testing in English or Math)

## Other Educational Information:

Last College, University or Technical Institution attended \_\_\_\_\_  
 Town/City: \_\_\_\_\_ Province: \_\_\_\_\_  
 Years attended: From (yyyy) \_\_\_\_\_ to (yyyy) \_\_\_\_\_  
 Program of Study: \_\_\_\_\_  
 Parchment Received:  Certificate  Diploma  Degree  
 Official Transcript is:  Enclosed  Forthcoming  
 Do you wish to have your post-secondary transcripts reviewed for transfer credit?  Yes  No

**Freedom of Information/Protection of Privacy** Lakeland College complies with the Freedom of Information and Protection of Privacy Act of Alberta. Information collected on this application form is used in the normal course of College operations in accordance with this legislation. For details on how this information is used, please refer to the Lakeland College calendar. Alberta Learning collects Aboriginal person status pursuant to section 33© of the FOIP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness and develop policies, programs and services to improve Aboriginal learner success in addition to other legislation applicable to the educational institution. Contact the office of the Director, Aboriginal Policy, Policy Sector, Alberta Learning, Edmonton, AB (780) 427-8501.

**Declaration of Applicant** I certify that all statements made in connection with this application are true and complete in all respects. I understand that misrepresentation, falsification of documents, or withholding requested information are serious offences which will result in the cancellation of my admission and registration at Lakeland College. If admitted, I agree to be bound by the rules and regulations in existence or as amended from time to time by the Board of Governors of Lakeland College.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

# Applying to Lakeland College

## **When to apply?**

We begin processing applications in October for programs beginning the following September. All programs have a limited number of positions so it is important to **apply early**. Be sure you check the program information in the calendar for special admission requirements and start dates. Applications are processed until classes start.

## **Steps to apply:**

1. Complete all information on the Application for Admission form, or visit our website at <http://www.lakelandc.ab.ca> and apply ON-LINE.

A **\$40 (after June 30, 2004)** application fee must be submitted with your application. Applications will not be processed without it. We accept cash, Visa, Mastercard, cheque or money order payable to Lakeland College. This processing fee is payable one time per academic year (July to June). **Please note: for the Emergency Services Technology and Fire Fighter 1001 programs, application should be made directly to fire.etc and the application fee is \$100 payable to fire.etc.**

2. We will process your application for one program only. If you would like to change your program choice to another beginning in the same academic year (July to June), no additional Application for Admission form or application fee is required. You must contact the Office of the Registrar to request this change.
3. If you are currently upgrading or in Grade 12, have your school provide an up-to-date statement of marks along with a letter from the school listing the courses you are, or will be, taking this year. Also arrange for your school to follow-up with final marks from your first semester courses once they are available in February. A conditional decision can be made based on interim marks or a copy or fax of your high school transcript. Your application will not be processed without marks. **All program admission requirements are based on Alberta High School curriculum.**
4. **To qualify for final acceptance you must arrange for an official high school transcript, which provides all final marks, to be forwarded to Lakeland College prior to August 1st. An official transcript is one that is sent directly to Lakeland College from the provincial Department of Education (or from the issuing institution).**

International applicants must have their official transcripts evaluated by the International Qualifications Assessment Service (IQAS) in Edmonton, Alberta, Canada. IQAS application forms are available by contacting the Office of the Registrar at Lakeland College or IQAS directly at (780) 427-2655; Fax (780) 422-9734 or website at <http://www.aecd.gov.ab.ca/iqas>

5. Mail, fax or deliver your application, **\$40 (after June 30, 2004)** fee and all required documents to:

Office of the Registrar	or	Office of the Registrar	or	Office of the Registrar
Lakeland College		Lakeland College		Lakeland College
5707 47 Avenue West		2602 59 Avenue, Bag 6600		#172 2257 Premier Way, Broadmoor Place 4
Vermilion, AB T9X 1K5		Lloydminster, AB S9V 1Z3		Sherwood Park, AB T8H 2M8

or Fax: (780) 853-2955 (original documents should follow by mail)  
For information please call 1-800-661-6490.
6. **Transfer Credit** - Lakeland College considers transfer credit from all accredited post-secondary institutions and on a case by case basis from non-accredited institutions. To have an evaluation for transfer credit done, you must have an official transcript sent directly from your post-secondary institution to Lakeland College. Your post-secondary transcript will be reviewed once you have been admitted to your program. While transfer credit may reduce your yearly program course load, it may not reduce your tuition and fees. Post-secondary Alberta Transfer agreement information can be found at [www.acat.gov.ab.ca](http://www.acat.gov.ab.ca)

## **What happens after you apply?**

You will be notified, by letter, of the decision regarding your application. *Are you moving?* Be sure to contact the Office of the Registrar immediately if your address changes.

All applicants receiving a letter of acceptance or conditional acceptance will be sent a residence application form, which must be completed and returned to Lakeland College.

***Failure to provide all appropriate information will delay your application process. It is your responsibility to ensure that Lakeland College receives all necessary documents.***